

Pagham Parish Council

Minutes of the **Council Meeting** held on Tuesday
27th June 2017 at 7.45pm in the Committee Room at Pagham Village Hall

Present: Mrs L Allard, P Atkins, Mr M Cole, Mr P Hailey, Mr P Higson, Mr D Huntley, Mr James, Mr R Radmall, (Chair), Mrs A Rowles

In attendance: Nicola Jones (Clerk & RFO)
Kevin Smith – Bognor Post

C17/019 Receive apologies for absence

Apologies for absence were received from Cllr Mrs Hall and Cllr Mrs Salter. The Vice Chairman congratulated Cllr Radmall on his recent British Empire Medal award and commented that this was well-deserved recognition of all that Cllr Radmall had achieved for the community of Pagham.

C17/020 Declarations of interest and dispensation requests

C17/020.1 To receive declarations of interest by Councillors on any of the agenda items below.

Cllrs Atkins, Huntley, James & Radmall stated that they had a disclosable pecuniary interest in item 7 (Flooding & Coastal Erosion) as each have a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision taken might relate to action to be taken regarding measures taken to protect the Area and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on 31st July 2012 (minute 61.12c).

C17/020.2

Cllr Mr Atkins declared an interest in Item 8 as Commodore of Pagham Yacht Club.

C17/021

C17/021.1 To receive written requests for dispensations for disclosable pecuniary interests
None

C17/022

C17/022.1

Public Session Questions and comments from Members of the Public Present

None

C17/023

C17/023.1

To receive and approve the minutes of the meeting held on 16th May 2017

IT WAS RESOLVED that the minutes of the meeting held on 16th May 2017 be APPROVED and the Chairman be authorised to sign them as an accurate record.

C17/024

C17/024.1

Matters arising from previous minutes (for information sharing purposes only)

None

C17/025 Receive Reports

C17/025.1 Chairman

The Chairman reminded the meeting that call in applications for the 4 major planning applications under consideration for Pagham were with the DCLG awaiting consideration.

C17/025.2

C17/025.2. Clerk's Report

1 There was nothing to report.

C17/025.2. District Council's report:

2 No report supplied.

County Council Report:

C17/025.3 No report supplied.

C17/025.3.

1

Representatives from Outside Bodies

Parish Liaison Group – no meetings had been held since the date of the last meeting.

C17/025.4

A Cluster Group had been formed with Aldwick and Bersted Parish Councils to liaise regarding opposition to housing development in the area.

C17/025.4.

1

JWAAC – The next meeting was to be held the following evening.

NJ

C17/025.4.

2

ADALC – Cllr Radmall had attended the last meeting. He reported that a new Chairman had been elected from Aldwick Parish Council (Cllr Alan Smith). ADALC was still looking to challenge ADC over housing target numbers. The Clerk was asked to contact Cllr Smith to offer support

C17/025.4.

3

A27 Workshop – Cllr Atkins had attended. He felt the workshop had been very useful and the suggestions tabled were in line with Pagham Parish Council's views on improvements to the bypass. There was a consensus that through traffic should be separated from local traffic.

C17/025.5

C17/025.6

C17/026 Flooding & Coastal Erosion

C17/026.1

Planning Permission had been granted to the Pagham Flood Defence CIC to undertake a managed breach of the spit. A press release would be issued by the CIC.

C17/027 Maintenance of Concrete Walkway area at the beach

C17/027.1

The Parish Council considered the terms of an offer from Pagham Yacht Club to undertake maintenance work to keep the area safe and tidy during summer months whilst ensuring flood defences were kept in place during winter months. It was RESOLVED to accept the offer of assistance and to contribute up to £350 towards costs from the Parish Maintenance budget.

C17/028 Committee Minutes & report – to note the minutes of the following meetings and action any recommendations (*minutes previously circulated*)

C17/028.1 Planning meetings held on 16th May, 30th May & 13th June 2017
The minutes were duly noted.

C17/028.2 Highways & Amenities meeting held 30th May 2017
The minutes were duly noted.

C17/028.3 Finance Meeting held on 13th June 2017

C17/028.3.1 The minutes were duly noted. It was RESOLVED to approve the following recommendations of the Finance Committee:

£10,000 be added to the Sea Defence reserve

£25,000 be used to create a Housing reserve with a view to funding the costs of a call in of the major developments in Pagham currently under consideration

£1000 donation to St Thomas a Becket church roof fund be made from reserves

Finance

C17/029 Internal Audit Report & Clerk's Comments

C17/029.1 The Clerk had circulated the Internal Auditor's report. It was noted that the reappointment of the internal auditor had been confirmed in the minutes of the Council's last meeting. There were no other matters to be dealt with under the report. The Council duly noted the report.

C17/029.2 Approval of Accounts for 2016/17

It was noted that the Finance Committee had recommended the approval of the 2016/17 accounts. It was RESOLVED to approve the accounts for 2016/17.

C17/029.3 Annual Return

Consideration of the Annual Governance Statements

The Clerk had circulated the Annual Governance Statements. Taking each statement in turn, it was RESOLVED to agree all the statements with the exception of Statement 4, as the Notice had been inadvertently displayed before the Accounting Statements for 2015/16 had been approved by the Council. The Chairman and Clerk were instructed to sign the return accordingly.

C17/029.4 Consideration of Accounting Statements

The Clerk had circulated the Accounting Statements. It was RESOLVED to APPROVE the statements and the Chairman and Clerk were instructed to sign the return accordingly.

C17/029.5

Accounts. The accounts for the period ending 30th April 2017 & 30th May 2017 (previously circulated) were presented. It was RESOLVED to receive and approve the accounts.

Orders for payment

C17/030 It was RESOLVED to approve the attached orders for payment amounting to £319.30 (of which £43.88 was VAT)

Staff Matters

It was RESOLVED that in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding staff matters during which personal information could be revealed.

It was RESOLVED to approve a request from the Clerk to grant a contractual salary increase.

To note the date of the next Full Council meeting will be held on 8th August 2017

The meeting closed at _____ pm

Signed _____
Chairman

Date _____