

# Pagham Parish Council

Minutes of the **Finance** Committee Meeting held on Tuesday  
12<sup>th</sup> June 2018 at 7.30pm in the Committee Room at Pagham Village Hall

---

Present: Cllrs Mr P Atkins, Mrs D Hall, Mr P Higson, Mr D Huntley & Mrs D Salter (Chair)

In attendance: Mrs N Swann (Clerk to the Council/RFO).

---

**F18/01 Election of Chairman**

Cllr Mrs Salter was confirmed as Chairman for the civic year 2018/19.

**F18/02 Receive apologies for absence**

F18/02.1 Cllr Mr Radmall

**F18/03 To receive declarations of interest by Councillors on any of the agenda items below.**

Cllrs Mr Atkins and Mr Huntley declared a pecuniary interest items relating to the beach and any ear marked reserves relating to flood defence by virtue of a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision taken might relate to action to be taken regarding Sea Defences to protect the Area, and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on the 31<sup>st</sup> July 2012 (minute 61.12c)

**F18/04 Public Session *Questions and comments from Members of the Public Present***

None.

**F18/05 To receive and approve the minutes of the Finance Committee meeting held 24<sup>th</sup> April 2018 (previously issued)**

It was RESOLVED to APPROVE the Minutes, and the Chairman was authorised to sign them as an accurate record of that meeting.

**F18/06 Matters arising from the previous Minutes (*this is for information sharing purposes only*)**

None.

**F18/07 Accounts**

F18/07.1

Accounts

The accounts for the periods ending 30<sup>th</sup> April and 31<sup>st</sup> May 2018 were presented to the Committee.

It was RESOLVED: To recommend approval of the accounts for periods ending 30<sup>th</sup> April 2018 and 31<sup>st</sup> May 2018

F18/07.2

Bank reconciliations

The bank reconciliations to 30<sup>th</sup> April and 31<sup>st</sup> May 2018 were presented. RESOLVED: to receive and approve the reconciliations, the Chairman was authorised to sign them as an accurate record of the Saver & Business Account statements, petty cash and Pagham on Parade accounts.

F18/07.3

Annual Accounts

The annual accounts for 2017/18 were presented to the meeting having been previously circulated to members. It was RESOLVED to recommend approval of the accounts.

F18/07.4

Ear Marked reserves

Following consideration of the year end position, it was RESOLVED to recommend the following alterations to Earmarked Reserves:

£15k-£20k to create a Highways & Amenities reserve to complete previously identified works in and around Pagham parish. The balance of around £16k would remain in the General reserve.

F18/07.5

Orders for payment for authorisation (previously received)

Following consideration of the Orders for Payment Council RESOLVED: to approve, unanimously, all of the attached orders for payment for £917.92 inc VAT of £43.18 was payable.

**F18/08**

**Clerk's Report**

F18/08.1

None

**F17/09**

**Risk Assessment**

The committee has considered risk in control of the general finance, financial regulations and Governance by receiving the accounts, reconciliations and payments along with the standing orders

**F17/10**

The next meeting of the Finance Committee would be held on 24<sup>th</sup> July 2018

The meeting closed at 9.00pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_