

Pagham Parish Council

Minutes of the **Finance** Committee Meeting held on Tuesday
5th September 2017 at 8.15pm in the Committee Room at Pagham Village Hall

Present: Cllrs Mr P Atkins, Mrs D Hall, Mr D Huntley, Mr R Radmall & Mrs D Salter (Chair)

In attendance: Miss N Jones (Clerk to the Council/RFO).

- F17/22** **Receive apologies for absence**
Mr P Higson
- F17/23** **To receive declarations of interest by Councillors on any of the agenda items below.**
F17/23.1 Cllrs Atkins, Huntley and Radmall declared a pecuniary interest in any item relating to the beach having a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision taken might relate to action to be taken regarding Sea Defences to protect the Area, and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on the 31st July 2012 (minute 61.12c).
F17/23.2 Cllr Mrs Salter declared an interest in two of the applications for discretionary grants – Aldwick & Pagham Sea Scouts and Rose Green Junior School as she was associated with both organisations. She did not vote on either application.
- F17/24** **Public Session** *Questions and comments from Members of the Public Present*
None.
- F17/25** **To receive and approve the minutes of the Finance Committee meeting held 25th July 2017** (previously issued)
It was RESOLVED to APPROVE the Minutes, and the Chairman was authorised to sign them as an accurate record of that meeting.
- F17/26** **Matters arising from the previous Minutes** (*this is for information sharing purposes only*)
None.
- F17/27** **Accounts**
F17/27.1 Accounts
The accounts for the periods ending 31st July 2017 were presented to the Committee. It was RESOLVED: To recommend approval of the accounts for periods ending 31st July 2017.
F17/27.2 Bank reconciliations
The bank reconciliations to 31st July 2017 were presented. RESOLVED: to receive and approve the reconciliations, the Chairman was authorised to sign them as an accurate record of the Saver & Business Account statements, petty cash and Pagham on Parade accounts.
F17/27.3 Orders for payment for authorisation (*previously received*)
Following consideration of the Orders for Payment Council RESOLVED: to approve, unanimously, all of the attached orders for payment for £1195.20. No VAT was payable.
- F17/28** **Pagham Flood Defence Steering Committee**

F17/28.1 The Pagham Flood Defence Trust Community Interest Company (PFDTIC) had a requirement to discharge Planning Condition 13 of P/97/15/PL. This required PFDTIC to submit a watching brief outline to Arun and Chichester District Councils by 27th September 2017. A quote had been obtained from the CIC's consultant marine engineers for £520. It was RESOLVED: It was resolved to accept the quotation. Following a briefing from the CIC's directors regarding the remaining Planning Conditions, it had been agreed that quotes would be sought for the discharge of the remaining conditions. It would not be possible to agree the working method for the cut until after winter as weather conditions could impact on the work required.

F17/29 Discretionary Grants

The Clerk had circulated a summary of applications received for grants for 2017/18. The Committee. Following discussion of each application, a revised list of grants to put forward to full council was produced (copy attached to the minutes). RESOLVED to recommend to Full Council that the revised list of applications be approved.

F17/30 Clerk's Report
None.

F17/11 Risk Assessment

The committee has considered risk in control of the general finance, financial regulations and Governance by receiving the accounts, reconciliations and payments along with the standing orders

The next meeting shall be held on 17th October 2017

The meeting closed at 9.15pm

Signed _____
Chairman

Date _____