

Pagham Parish Council

Minutes of the **Council Meeting** held on Tuesday
31st October 2017 at 7.30pm in the Committee Room at Pagham Village Hall

Present: Mrs L Allard, Mr P Atkins, Mr J Carr, Mr M Cole, Mr P Hailey, Mr P Higson, Mr D Huntley, Mr B James, Mr R Radmall, (Chair), Mrs D Salter

In attendance: Nicola Jones (Clerk & RFO)
Mr Allen Miller
Mr Alan Smith
Mr Kevin Smith

C17/055 **Receive apologies for absence**
Cllr Mrs D Hall

C17/056 **Declarations of interest and dispensation requests**
C17/056.1 **To receive declarations of interest by Councillors on any of the agenda items below.**

Cllrs Atkins, Cole, Huntley, James & Radmall stated that they had a disclosable pecuniary interest in item 8 (Flooding & Coastal Erosion) as each have a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision take might relate to action to be taken regarding measures taken to protect the Area and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on 31st July 2012 (minute 61.12c).

C17/057 **To receive written requests for dispensations for disclosable pecuniary interests**
C17/057.1 None

C17/058 **Public Session Questions and comments from Members of the Public Present**
C17/058.1 None.

C17/059 **To receive and approve the minutes of the meeting held on 19th September 2017**
C17/059.1 IT WAS RESOLVED that the minutes of the meeting held on 19th September 2017 be APPROVED and the Chairman be authorised to sign them as an accurate record.

C17/060 **Matters arising from previous minutes (for information sharing purposes only)**
C17/060.1 None

C17/061 **Consideration of applications for a vacancy to be filled by Co-Option**
C17/061.1 Following presentations from two candidates, a vote was taken and the Council RESOLVED to co-opt Mr Smith to the Council. Mr Miller was thanked for his interest in the vacancy. Mr Smith was invited to complete his declaration of office and invited to join the remainder of the meeting.

C17/062 Receive Reports

C17/062.1 Chairman

C17/062.1.1 The Chairman wished to record in the Parish Council's minutes the concerns of the local community which had been raised with him in regard to signification disaffection and disappointment has resulted from recent performance and decision making on the part of the Local Planning Authority, Arun District Council.

C17/062.2 In seeking to safeguard and protect the interests and safety of the community, the

C17/062.2.1 Parish Council feels it has a duty to accept and register that public response as a matter of deep concern. Issues that have been brought forward are chiefly twofold:

1. 2 years delay in providing consent for essential sea defence works, which has meant that the scheme originally promoted cannot be implemented due to significant coastal geomorphological changes.
2. Attempted imposition through the Local Plan of "strategic housing allocations" that are well beyond the constraints of local infrastructure in respect of road capacity/inland and coastal flooding/sewage disposal/ extreme prejudice to local protected species which overspill from the Local Nature Reserve.

C17/62.2.2 Clerk's Report

C17/62.2.2.1 The Clerk had approached ADC regarding the current trial closure of the toilets at Sandy Lane with a request to extend the opening period of the toilets to coincide with the recently approved alteration to the opening period of Church Farm Holiday Park, and to establish the costs which might be incurred if the Parish Council offered to contribute towards keeping the facilities open over winter months. A response had been received that indicated that as the decision was one of the Full Council at ADC, it would require an equal formal decision to alter the terms of the trial closure. The Clerk had asked Cllr Mrs Hall to intervene. The Parish Council wished to express its dissatisfaction with the current situation and RESOLVED that, following extensive complaints from residents, businesses and leisure facilities in the Parish, the trial closure should be regarded as a failed trial and Pagham Parish Council called upon Arun District Council to revoke the trial with immediate effect.

C17/62.2.2.2 The Clerk had approached West Sussex County Council regarding renewal of the lease on the playing field at Hook Lane. WSCC were willing to renew for a further 5 years at a rental of £150 per annum exclusive payable yearly in advance. The terms of the lease would be substantially similar to the terms contained in the current lease dated 27th November 2013 and the terms contained in Sections 24 to 28 of the Landlord and Tenant Act 1954 would be excluded as currently. Each party to bear their own legal costs. It was RESOLVED that these terms were acceptable to the Council and the Clerk was instructed to progress the lease on this basis.

C17/62.2.2.3 The Clerk wished to issue a reminder to Councillors that any Council working party activities should be approved in advance by the appropriate Committee or Full Council with due regard being given to the risk assessment procedures of the Parish Council.

District Council's report:

C17/062.3 In Cllr Mrs Hall's absence, there was nothing to report.

C17/062.3.1

County Council Report:

C17/062.4 In Cllr Mrs Hall's absence, there was nothing to report.

C17/062.4.1

Representatives from Outside Bodies

C17/062.5 Parish Liaison Group/Cluster Group – no meetings since the Council's last meeting.

C17/062.5.1 JWAAC – no meetings had taken place since the last Council meeting.

C17/062.5.2 A27 Workshop – it had been agreed by BABA27, WSCC and CDC that a bid would be

C17/062.5.3 made for funds from RIS2.

C17/063 Flooding & Coastal Erosion

C17/063.1 As noted in the minutes of the finance committee held on 17th October 2017, Pagham Flood Defence Trust CIC were looking to vary the planning conditions attached to the permission to undertake a managed breach of the spit to provide that the conditions would need to be fulfilled in each case within 6 weeks of work commencing on the spit rather than within 6 months of permission being granted. A meeting was planned for 10th November 2017 to discuss the work required to discharge the conditions at which ADC, Natural England and PFDTIC would be present. The need for this meeting was being reviewed in light of the decision to vary the permission as set out above, but assuming it was still felt by PFDTIC to be a worthwhile meeting, PFDTIC had asked for the Council's consultants ABP Mer to be in attendance to offer advice and support. The need for advice and support would be determined by Mr Henderson from PFDTIC once the agenda for the meeting was known. The cost to the Council would be £1340. It was RESOLVED: to meet the costs of the Council's consultants in providing advice to PFDTIC should it be required at the meeting scheduled for 10th November 2017.

C17/064 Committee Minutes & report – to note the minutes of the following meetings and action any recommendations (*minutes previously circulated*)

C17/064.1 Planning meetings held on 19th September 2017, 3rd October 2017, 17th October 2017
The minutes were duly noted.

C17/064.2 Highways & Amenities meeting held 3rd October 2017
The minutes were duly noted.

C17/064.3 Finance Meeting held on 17th October 2017
The minutes were duly noted. The Chairman of the Finance Committee alerted the Council to the need for a new website as support currently provided by ADC would cease in July 2018. The Clerk and Finance Committee Chairman were seeking proposals and quotes.

C17/065 Finance

C17/065.1 Accounts. The accounts for the period ending 31st August 2017 and 30th September 2017 (previously circulated) were presented. It was RESOLVED to receive and approve the accounts.

C17/065.2 Orders for payment
It was RESOLVED to approve the attached orders for payment amounting to £6073.01 (of which £8.90 was VAT)

C17/066 To note the date of the next Full Council meeting will be held on 2nd January 2018

The meeting closed at 9.45pm

Signed _____
Chairman

Date _____