

# Pagham Parish Council

Minutes of the **Council Meeting** held on Tuesday  
14<sup>th</sup> February 2017 at 8.30pm in the SMALL HALL at Pagham Village Hall

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Present: Mrs L Allard, P Atkins, Mr M Cole, Mrs D Hall, Mr P Hailey, Mr P Higson, Mr James, Mr R Radmall, (Chair), Mrs D Salter

In attendance: Nicola Jones (Clerk & RFO)

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**C16/079 Receive apologies for absence**

Cllrs Mrs A Rowles, Mr D Huntley and Mr M Cole gave their apologies.

**C16/080 Declarations of interest and dispensation requests**

**C16/080.1 To receive declarations of interest by Councillors on any of the agenda items below.**

Cllrs Atkins, James & Radmall stated that they had a disclosable pecuniary interest in item 8 (Flooding & Coastal Erosion) and the recommendations of the Finance Committee 10.3 as each have a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision take might relate to action to be taken regarding measures taken to protect the Area and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on 31<sup>st</sup> July 2012 (minute 61.12c).

**C16/081**

C16/081.1

**To receive written requests for dispensations for disclosable pecuniary interests**  
None

**C16/082**

C16/082.1

**Public Session Questions and comments from Members of the Public Present**  
None

**C16/083**

C16/083.1

**To receive and approve the minutes of the meeting held on 3<sup>rd</sup> January 2017**  
IT WAS RESOLVED that the minutes of the meeting held on 3<sup>rd</sup> January 2017 be APPROVED and the Chairman be authorised to sign them as an accurate record.

**C16/084**

C16/084.1

**Matters arising from previous minutes (for information sharing purposes only)**  
None

**C16/085 Receive Reports**

C16/085.1 Chairman

The Chairman outlined the need to consider the Parish Council's options in the event that Arun District Council approved the 3 applications for major development currently under consultation in the parish. It was RESOLVED that the Clerk should investigate processes and provide an update to Councillors.

NJ

C16/085.2 Clerk's Report

Pagham Village Hall Trust had enquired about making payments to the Parish Council from the profits of the rental of the Small Hall to support the repayment of the PWLB loan taken out to finance the building project. The Parish Council wished to remind the Trustees that any amounts paid over should be by way of donation and not the subject of any formalised agreement. RESOLVED: to request the Clerk advise the Trust accordingly

NJ

C16/085.3

C16/085.4 District Council's report: nothing to report.

County Council Report: nothing to report.

C16/085.5

C16/085.5.1 Representatives from Outside Bodies

Parish Liaison Group – nothing to report.

C16/085.5.2

JWAAC – Cllr Mrs Salter had attended the Highways and Transport Sub-Group and reported that WSCC would be making changes to the access to the trading estate at Rowan Way, Bognor Regis. There would be no right turn in or out of the site.

Pagham on Parade

C16/085.6

No update.

C16/085.6.1

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**C16/086 Neighbourhood Plan**

C16/086.1

The Plan was to be revived. Planning Officers at ADC had indicated the plan would need to return to Reg 14 and have a further 6 week consultation with the community.

**C16/087 Flooding & Coastal Erosion**

C16/087.1

No further update.

**C16/088 Committee Minutes & report** – to note the minutes of the following meetings and action any recommendations (*minutes previously circulated*)

C16/088.1 Planning meetings held on 3<sup>rd</sup>, 17<sup>th</sup> and 31<sup>st</sup> January 2017  
The minutes were duly noted.

C16/088.2 Highways & Amenities meeting held on 17<sup>th</sup> January 2017  
The minutes were duly noted.

C16/088.3 Finance Meeting held on 31<sup>st</sup> January 2017

C16/088.3.1 The minutes were duly noted. It was noted that the Finance Committee had recommended that the Parish Council be replaced as applicant in planning application P/97/15/PL in favour of a Community Interest Company (CIC) to be formed for the purpose of undertaking the managed breach of the spit at the beach. This was a recommendation of the Steering Committee. However, since the date of the Finance Meeting, the LPA had withdrawn the requirement to provide for the maintenance of the breach in the initial period following the work although the exact terms of the planning conditions was still unclear. Given this change, it was unclear whether or not it would be appropriate to change the applicant as outlined in the Finance Committee's recommendation. IT WAS THEREFORE RESOLVED to accept the recommendation of the Finance Committee but to leave the triggering of the change of applicant to the discretion of the Chairman and the Chairman of the Finance Committee. The Council was also being asked to fund some legal advice in respect of the formation of the CIC so that the project could be handed over to the community once planning consent was obtained. IT WAS RESOLVED to seek such advice.

**C16/089 Finance**

C16/089.1 Accounts. The accounts for the period ending 30<sup>th</sup> November 2016 and 31<sup>st</sup> December 2016 (previously circulated) were presented. It was RESOLVED to receive and approve the accounts.

C16/089.2 Orders for payment  
It was RESOLVED to approve the attached orders for payment amounting to £1256.28 (of which £0.00 was VAT)

C16/089.3 Pagham Parish Council Pension Scheme Discretions Policy  
The Clerk explained that the Parish Council's Pension Scheme Discretions policy had to be reviewed annually. The Parish Council had adopted the West Sussex County Council scheme (see minute C16/041.3.1). Given that there had been no changes in circumstances during the year, it was RESOLVED that there were no alterations required to the scheme

**C16/090**

**To note the date of the next Full Council meeting will be held on 28<sup>th</sup> March 2017**

The meeting closed at 10.00pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_