

Pagham Parish Council

Minutes of the **Finance** Committee Meeting held on Tuesday
13th March 2018 at 7.30pm in the Committee Room at Pagham Village Hall

Present: Cllrs Mrs D Hall, Mr P Higson, Mr D Huntley Mr R Radmall & Mrs D Salter (Chair), Mr A Smith

In attendance: Mrs N Swann (Clerk to the Council/RFO).
Cllr Mr J Carr
Cllr Mr M Cole
Cllr Mr P Hailey

F17/76 **Receive apologies for absence**
Cllr Mr P Atkins

F17/77 **To receive declarations of interest by Councillors on any of the agenda items below.**
F17/77.1 Cllrs Mr Atkins, Huntley and Radmall declared a pecuniary interest items relating to the beach by virtue of a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision taken might relate to action to be taken regarding Sea Defences to protect the Area, and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on the 31st July 2012 (minute 61.12c).

F17/78 **Public Session** *Questions and comments from Members of the Public Present*
Two members of the public were present.

F17/79 **To receive and approve the minutes of the Finance Committee meeting held 30th January 2018**
It was RESOLVED to APPROVE the Minutes, and the Chairman was authorised to sign them as an accurate record of that meeting.

F17/80 **Matters arising from the previous Minutes** (*this is for information sharing purposes only*)
None

F17/81 **Pagham Flood Defence Steering Group**
F17/81.1 **The Chairman chose to take this agenda item out of order as it was of interest to the members of the public present.** Cllr Mr Radmall presented his thoughts on reconstituting the Pagham Flood Defence Steering Group, the Clerk having circulated a draft terms of reference for the Sub Committee. It was noted that the remit of the committee would extend to include inland flooding and foul water/sewage as well as coastal erosion. Given that there were no proposals to fund further projects relating to coastal erosion, or initiate projects relating to inland flooding and foul water/sewage, some Councillors questioned whether a group with this remit was appropriate as a sub Committee of the Finance Committee. It was RESOLVED that the matter be referred to Full Council as to whether a Committee with the terms of reference as circulated was required and where it might best sit in the Parish Council structure.

F17/82
F17/82.1 **Accounts**
Receive accounts
The accounts for the periods ending 31st January 2018 and 28th February 2018 were presented to the Committee.
It was RESOLVED: To recommend approval of the accounts for periods ending 31st January 2018 and 28th February 2018.

F17/82.2 Bank Reconciliations
The bank reconciliations to 31st January 2018 and 28th February 2018 were presented. RESOLVED: to receive and approve the reconciliations, the Chairman was authorised to sign them as an accurate record of the Saver & Business Account statements, petty cash and Pagham on Parade accounts.

F17/82.3 Orders for payment for authorisation (previously received)
Following consideration of the Orders for Payment the Council RESOLVED: to approve, unanimously, all of the attached orders for payment for £1654.87 VAT of £51.23 was payable.

F17/83 **Clerk's Report**
F17/83.1 No issues to report.

F17/84 **Risk Assessment**
F17/84.1 The committee has considered risk in control of the general finance, financial regulations and Governance by receiving the accounts, reconciliations and payments along with the standing orders

The next meeting shall be held on 24th April 2018

F17/85

The meeting closed at 8.55pm

Signed _____
Chairman

Date _____