

Pagham Parish Council

Minutes of the **Finance** Committee Meeting held on Tuesday
31st January 2017 at 8.00pm in the Committee Room at Pagham Village Hall

Present: Cllrs Mr Atkins, Mr Higson, Mr D Huntley, Mr Radmall & Mrs D Salter (Chair)

In attendance: Miss N Jones (Clerk to the Council/RFO).

- F16/70** **Receive apologies for absence**
Cllrs Mrs Hall
- F16/71** **To receive declarations of interest by Councillors on any of the agenda items below.**
F16/71.1 Cllrs Atkins, Huntley and Radmall declared a pecuniary interest in any item relating to the beach having a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision taken might relate to action to be taken regarding Sea Defences to protect the Area, and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on the 31st July 2012 (minute 61.12c).
- F16/72** **Public Session** *Questions and comments from Members of the Public Present*
None.
- F16/73** **To receive and approve the minutes of the Finance Committee meeting held 31st January 2017** (previously issued)
It was RESOLVED to APPROVE the Minutes, and the Chairman was authorised to sign them as an accurate record of that meeting.
- F16/74** **Matters arising from the previous Minutes** (*this is for information sharing purposes only*)
None.
- F16/75** **Accounts**
F16/75.1 Accounts
The accounts for the periods ending 31st January 2017 and 28th February 2017 were presented to the Committee.
It was RESOLVED: To recommend approval of the accounts for periods ending 31st January 2017 and 28th February 2017.
- F16/75.1.1 Bank reconciliations
The bank reconciliations to 31st January 2017 and 28th February 2017 were presented.
RESOLVED: to receive and approve the reconciliations, the Chairman was authorised to sign them as an accurate record of the Saver & Business Account statements, petty cash and Pagham on Parade accounts.
- F16/.75.1.2 Orders for payment for authorisation (*previously received*)
Following consideration of the Orders for Payment Council RESOLVED: to approve, unanimously, all of the attached orders for payment for £327.88 inc VAT of £15.32 was payable.
- F16/76** **Pagham Flood Defence Steering Committee**

F16/76.1 Members of the Steering Committee had been in further discussion with ADC Planning Officers regarding the maintenance of the breach of the spit once works had been undertaken. Unfortunately, the proposal to replace the Parish Council as applicant had been dropped by ADC in favour of assurances from the Parish Council by way of a resolution guaranteeing the costs of any maintenance would be met. The Clerk could not recommend this proposal to the Parish Council as there was no power to spend on maintenance of this type and therefore any works would need to be undertaken using s137 Local Government Act 1972 which contained restrictions as to the amount which could be spent and tests to be satisfied as to the benefit spending would bring. The Clerk's preferred solution was that the previous suggestion of replacing the Parish Council as applicant with a Community Interest Company created for the project be revisited and maintenance be dealt with in the contractual terms for the managed breach works. The Parish Council could look to consider funding for maintenance on an annual basis at a level which reflected its financial situation, other projects and priorities in any given year, alongside restrictions of s137 and any other relevant legislation. Councillors considered whether funds should be retained in the Parish Council's accounts or transferred to a 3rd party but it was agreed that this could be finalised at a later date. Assuming the replacement of the Parish Council with a CIC as applicant was acceptable to ADC, the principle of providing an assurance to ADC that the matter would be looked at on an annual basis without guaranteeing any specific sum should be recommended to Full Council. It was RESOLVED to recommend this course of action to the Full Council.

F16/78 Clerk's Report
Nothing to report.

F16/79 Risk Assessment

The next meeting of the Finance Committee would be held on 14th March 2017

The meeting closed at 9.45pm

Signed _____
Chairman

Date _____