

# Pagham Parish Council

Minutes of the **Council Meeting** held on Tuesday  
28<sup>th</sup> March 2017 at 8.15pm in the Committee Room at Pagham Village Hall

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Present: Mrs L Allard, P Atkins, Mr M Cole, Mrs D Hall, Mr P Hailey, Mr P Higson, Mr D Huntley, Mr James, Mr R Radmall, (Chair), Mrs A Rowles, Mrs D Salter

In attendance: Nicola Jones (Clerk & RFO)

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**C16/091 Receive apologies for absence**

No apologies for absence were received. A minute's silence was observed in memory of those who lost their lives in the Westminster terror attack the previous week.

**C16/092 Declarations of interest and dispensation requests**

C16/092.1 **To receive declarations of interest by Councillors on any of the agenda items below.**

Cllrs Atkins, Huntley, James & Radmall stated that they had a disclosable pecuniary interest in item 8 (Flooding & Coastal Erosion) and the recommendations of the Finance Committee 10.3 as each have a beneficial interest in that part of Pagham which is within the area of a serious risk of flooding arising from changing tidal patterns and erosion of the foreshore (the Area) and any decision take might relate to action to be taken regarding measures taken to protect the Area and requested that it be recorded in the Minutes that they will be taking part in the debate and voting on the item as authorised by the Dispensation granted by Pagham Parish Council at their meeting on 31<sup>st</sup> July 2012 (minute 61.12c).

**C16/093**

C16/093.1

**To receive written requests for dispensations for disclosable pecuniary interests**  
None

**C16/094**

C16/094.1

**Public Session Questions and comments from Members of the Public Present**  
None

**C16/095**

C16/095.1

**To receive and approve the minutes of the meeting held on 14<sup>th</sup> February 2017**  
IT WAS RESOLVED that the minutes of the meeting held on 14<sup>th</sup> February 2017 be APPROVED and the Chairman be authorised to sign them as an accurate record.

**C16/096**

C16/096.1

**Matters arising from previous minutes (for information sharing purposes only)**  
None

**C16/097 Receive Reports**

**C16/097.1 Chairman**

The Chairman highlighted the work done by the Planning Committee working party who had been preparing responses to the three large development applications for Pagham. He then went on to give an update on his recent attendance at JWAAC where he had highlighted the importance of partnership working in flood defence matters affecting Pagham.

C16/097.2

**C16/097.2. Clerk's Report**

1 The Clerk had circulated an updated version of the Model Publication Scheme as required under Freedom of Information legislation. There had been no material changes but the document was overdue for review. It was RESOLVED that the document be adopted as the Council's Model Publication Scheme

C16/097.2.

2

The Clerk had circulated a report outlining a request from the Flood Defence Steering Committee. This superceded the recommendation in the Finance Committee's minutes from a meeting held on 14<sup>th</sup> March 2017. The Clerk explained that Arun District Council were insisting that £50k be available at the date of grant of planning permission to cover potential future maintenance should the managed breach block again due to works undertaken. The Finance Committee had considered the position at its meeting on 14<sup>th</sup> March 2017 and had agreed to look at funding a maintenance "pot" on an annual basis without commitment to any given figure. It had been suggested by the Steering Committee that the Pagham Flood Defence Trust could act as underwriter to the guarantee required by ADC, guaranteeing any shortfall between the amount ringfenced by the Parish Council for maintenance and the £50k sum required. A debate followed, during which it was evident that some Councillors were uncomfortable accepting a guarantee from the Trust without looking at the legal position first. Further concerns were raised that the restriction of s137 LGA would still apply to any spend on maintenance. It was RESOLVED that the Clerk seek legal advice on these points and revert to the Council for further consideration

NJ

C16/097.3

District Council's report: Cllr Mrs Hall had already given her report on the recent meeting of ADC where approval had been given to the modifications to the Arun Local Plan. The Plan would now proceed to the consultation phase before being presented to the Inspector. Full details of her comments could be found in the Planning Committee minutes.

C16/097.4

County Council Report: nothing to report.

C16/097.5

**C16/097.5. Representatives from Outside Bodies**

1

Parish Liaison Group – nothing to report.

C16/097.5.

2

JWAAC – Cllr Mr Radmall had already provided a report.

Pagham on Parade

C16/097.6

C16/097.6.

1

Cllr Mr Radmall outlined proposed changes to Pagham on Parade – the raffle would be cancelled and there was a proposal to alter the ceremonial content of the day.

**C16/098 Neighbourhood Plan**

C16/098.1

The Plan was to be revived. Planning Officers at ADC had indicated the plan would need to return to Reg 14 and have a further 6 week consultation with the community.

**C16/099 Flooding & Coastal Erosion**

C16/099.1

No further update.

**C16/100 Committee Minutes & report** – to note the minutes of the following meetings and action any recommendations (*minutes previously circulated*)

C16/100.1 Planning meetings held on 14<sup>th</sup> February, 28<sup>th</sup> February and 14<sup>th</sup> March 2017  
The minutes were duly noted.

C16/100.2 Highways & Amenities meeting held on 28<sup>th</sup> February 2017  
The minutes were duly noted.

C16/100.3 Finance Meeting held on 14<sup>th</sup> March 2017

C16/100.3.1 The minutes were duly noted. It was noted that the recommendation of the Finance Committee at F16/76.1 was not considered due to the further action required of the Clerk at C16/079.2.2.

**Finance**

**C16/101** Accounts. The accounts for the period ending 31<sup>st</sup> January 2017 and 28<sup>th</sup> February 2017 (previously circulated) were presented. It was RESOLVED to receive and approve the accounts.

C16/101.2 Orders for payment  
It was RESOLVED to approve the attached orders for payment amounting to £275.00 (of which £0.00 was VAT)

**To note the date of the next Full Council meeting will be held on 16<sup>th</sup> Mary 2017**

**C16/102**

The meeting closed at 9.45pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_